



Name:

Local courier service is provided by Medic Delivery Services Ltd - Allpoints Courier for the Halifax Regional Municipality. This includes deliveries to or from the following areas and other points in between:

- Bedford
- Burnside
- Cole Harbour
- Dartmouth
- Eastern Passage
- Fairview
- Halifax Core
- Halifax Peninsula
- Halifax International Airport
- Lakeside
- Preston
- Rockingham
- Sackville
- Shearwater
- Spryfield
- Timberlea
- Woodside

Departments requiring the above service must complete a waybill through one of the following methods:

- 1) On-line waybill available at www.medicdelivery.com. Once the request is submitted the system will provide users with a job number that can be used for on-line tracking. The system can also advise users when their shipment has been delivered.
- 2) Manual waybills.

Inquiries and requests for waybills should be directed to Postal Services.

The department budget account number must appear in the "Charge To" section of the waybill (upper left hand corner) in order to ensure the negotiated rate is obtained.

Pick-up is made from individual departments, or for convenience, parcels and completed waybills may be left at the main switchboard on McNally Main.