## UNIVERSITY APPOINTMENTS COMMITTEE (UAC) CHECKLIST

Instructions: To be completed by the Department and Dean and included in the complete file coming forward to the UAC.

Name of Reco	mmended Candidate:						
Department:							
Type of appointment:		Tenure-track Lecturer Stream 9 month terminal 4 month terminal Other (e.g. Distinguished Visiting Professor)					
	Is the position to be cross-appointed (Article 10.1.24)? Yes No If the position is to be cross-appointed, provide the name of the secondary academic unit.						
	Are the primary and secondary for cross-appointment?	ry Academic Units in agreement with the recommendation  Yes No					
	appointment absence, retirement, resignation	n)					
Media in which position was advertised		Length of time ad appeared					
		]v]- DC 35D 45 >>BDC 12 L43 -					

## CANDIDATE RECOMMENDED FOR APPOINTMENT

File Includes:						
	Dean' srecommendat ion					
	Depart ment 'srecommendat, iooluding rationale for the candidate'ssa it ability					
	for the appointment  Number of eligible voting faculty (as per Article 10.1.20.h)  Number of eligible voting member in favour of the recommendation  Candidat e' set t expatilication (as per Article 10.1.20.b.i)					
	Curriculum vitae (as per Article 10.1.20.b.i)					
	Original or copy of transcripts  Teaching evaluations					
	Copy of the position advertisement (as per Article 10.1.20.b)					
	External letters of reference (at least 3) as per Article 10.1.20.b.i from:					
Name	Affiliation					
	ВВВВВВ					
		В				

Recommended Step / Rank (in accordance with Articles 10.1.20.b.i and 10.1.20.h, provide clear rationale)

Positive Action to Improve the Employment of Women, Aboriginal Peoples, Visible Minorities, and People with Disabilities

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Within the context of this hire and relative to Article 10.4 of the Collective Agreement, please describe consideration given in the hiring process of positive action undertaken to improve the employment of women, aboriginal peoples, visible minorities or people with disabilities.