



Annual Progress Report - For Thesis Students

The purpose of this form is to officially record the progress of graduate students within their program of study and research. The report should be completed after official meetings of the student with the Supervisor/Supervisory Committee (normally at least once per year). Attach a separate sheet if additional space is required for any section. Once completed, please forward to dean.fgsr@smu.ca.

Student: Fill out sections 1 to 3

1. Provide your name and contact information

Student Number _____ A _____

Email _____ Phone # _____

Address _____

2. Provide information about your program

Program Name _____

Start Date _____ Intended Completion Date _____

Date of last progress report _____

Course Work Completed: Yes

_____	_____	_____
_____	_____	_____
_____	_____	_____

Please identify course not yet completed:

_____	_____	_____
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Supervisor: Fill out section 4

3 U R Y L G H V R P H L Q I R U P D W L P O G S D E R X W W K H V W X G H Q W ¶ V

Number of times student has met with Supervisory Committee in last 12 months: _____

If no meetings, please explain why: _____

Outline work completed last year: _____

Graduate Academic Calendar for full

descriptions of the rating levels):

- Satisfactory (Student meets or exceeds minimum expectations)
- Unsatisfactory In Need of Improvement (Supervisor must attach a plan with milestones and within a 4 to 12 month period).
- Not Acceptable Can only be given after the failure to meet conditions set from a previous program).

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	Name (please print)	Signature	Date
Primary Supervisor			
Co-supervisor (if applicable)			
Supervisory Committee Member			
Supervisory Committee Member			
Supervisory Committee Member			

* The number of required committee members varies by graduate program.

6. Student Declaration:

The above portions of this form and any attachments were completed prior to my signing. I have read and I understand my Progress Report. I would like to add the following comments to my Report:

Comments:

Signature

Date

Program Co-

Return form to:
Saint 0DU\¶V 8QLYHUVL
Faculty of Graduate Studies and Research
dean.fgsr@smu.ca