



APPLICATION Course Release for Ph.D. Student Supervision

this must be used to request 2025-26 course release in order to operationalize SMUFU/SMU C 2022-2025 Article 15.1.12(i)

The SMUFU/SMU Collective Agreement Article 15.1.12(i) provides provision for course release associated with supervising Ph.D. students doing dissertation research. The specific wording from the 2022-2025 doctoral student

nts, and a 1.0 full year course reduction per academic year for supervising the theses of more than three students. An individual doctoral candidate will be counted toward the calculation of course reductions for thesis supervisors for no more than two years. Normally the course reduction will be taken at the time the supervision is being done. For operational reasons Faculty Members may be required to bank up to 0.5 full year course reduction for a maximum of one year as defined in Article 15.1.12(e). Any banked credits must be used in the academic year following that when the banking occurred unless the Faculty Member in on an approved leave,

In order to properly implement this Article, and provide consistency, tracking, and alignment with the timing of the annual scheduling of teaching, this application will be used with the following provisions:

{ d } CE (μ • š š Z] v P CE 2025-26 academic year, CE complete and submit this application to the Faculty of Graduate Studies and Research NOVEMBER, 2024. { ^ μ % CE À] • } š } CE o • š μ v š • Á] o o } v •] CE • Z À] v P CE their studies to trigger this Article if:

- o they are expected to complete their Comprehensive Exam during the current 2024-25 academic year (this would trigger the first year of reduction); or,
- o they are expected to complete and defend their thesis during the 2025-26 academic year (this would trigger the last eligible year of reduction); or,
- o any year in between the above two bullet points.

The application form to be completed and submitted is contained on the next page.





APPLICATION FORM FOR COURSE RELEASE FOR PhD STUDENT SUPERVISION

This application represents operationalization of SMUFU/SMUZ02-2025Article 15.1.12(i)

Name of Faculty Member:

Name of Ph.D. Program:

Name(s) of Ph.D. Student Supervise



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